



Grievance Determination

Grievant's Name: Bonnie Bernard

Neighborhood Council: Sylmar Neighborhood Council

Grievance Number: 11

Violation Alleged: Neighborhood Council Bylaws Article XIV Section 1

Date of Viewing: April 1, 2016

The Department shall review a Grievance within seven calendar days of submission to determine whether the Grievance conforms to the Grievance Policy. Upon a determination that a Grievance conforms to the Policy, the Department shall certify the Grievance for disposition and notify the affected Neighborhood Council that the Grievance may proceed through the Grievance process established herein. The certification of a Grievance by the Department shall not be construed as a statement regarding the validity or invalidity of the Grievance.

This Grievance was reviewed by:

- 1). Jasmine Duckworth
- 2). Lorenzo Briceño

After reviewing Grievance #11, although the Grievance will not be processed via the Department's Grievance portal, the Department has forwarded the Grievance to the Sylmar Neighborhood Council, and will be collaborating with the assigned Project Coordinator to schedule a board retreat, as well as, board member trainings specifically related to the Code of Conduct Policy. A follow-up will be conducted by Department staff to ensure board members are following Department Policy and Neighborhood Council Bylaws.