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### Grievance Determination

**Grievant's Name:** Lisa Chapman

**Neighborhood Council:** North Westwood

**Grievance Number:** 168

**Violation Alleged:** Department Policy

**Date of Viewing:** April 11, 2019

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The Department shall review a Grievance within seven calendar days of submission to determine whether the Grievance conforms to the Grievance Policy. Upon a determination that a Grievance conforms to the Policy, the Department shall certify the Grievance for disposition and notify the affected Neighborhood Council that the Grievance may proceed through the Grievance process established herein. The certification of a Grievance by the Department shall not be construed as a statement regarding the validity or invalidity of the Grievance.

This Grievance was reviewed by:

1). Lorenzo Briceño

After reviewing Grievance #168, the Department will not forward Grievance #168 to the North Westwood Neighborhood Council. The date of the alleged violation is December 5 2018. Per the Department's Grievance Policy, a Grievance must be filed within 30 days from the date of the event giving rise to the Grievance, except that any Grievance alleging a violation relating to the Neighborhood Council funding must be filed within 90 calendar days of the date the expenditure is made. Accordingly, this grievance is dismissed and will not be forwarded to the North Westwood Neighborhood Council for further action.