### GRIEVANCE 1: ZA-2015-629-CDP-ZV-ZAA-SPP-MEL - date June 16, 2017

On June 1, Carl Lambert held a "community" meeting about his plans for 417 Ocean Front Walk at the Rose Room, 6 Rose Avenue in Venice. 15-25 people attended. LUPC member Daffodil Tyminski arrived towards the end. Ms. Tyminski stated that the meeting was required by the city attorney but she could not or would not specify which city attorney. We asked if 417 OFW was scheduled for a LUPC hearing. Ms. Tyminski specifically said that the meeting was not a LUPC outreach meeting and was not related to a LUPC schedule. Before Ms. Tyminski left, Dr. Judy Goldman asked for a show of hands of those who supported Mr. Lambert's hotel proposal. No-one present raised their hand.

Ms. Tyminski left quickly with Brian Silviera saying they had to get to a LUPC meeting. LUPC committee member Mr. Silviera was present for most of the meeting. In his professional life Mr. Silviera works as a land use consultant and expeditor. I asked Mr. Silviera if he was at the meeting as a representative for Mr. Lambert. He stated that he does not work with or represent Mr. Lambert.

On March 28, 2016 I had visited the City of Los Angeles planning department & signed the sign-in sheet. Mr. Silviera's signature was on the same sheet from the previous day delivering documents for 417 Ocean Front Walk to ZA Juliet Oh. It is unclear why he would do this if he does not work with or represent Mr. Lambert as he stated.

The current Venice Neighborhood Council board was elected in June 2016.

The new board approved a new VNC website. No update notification was sent to community members or posted on the VNC website alerting community members to important changes with the new website.

The VNC board & the Land Use & Planning Committee are the most consequential groups on the VNC. Historically all LUPC members could be contacted through the single email <a href="mailto:lupc@venicenc.org">lupc@venicenc.org</a>. Individual emails were also historically available for all LUPC and VNC members. Individual LUPC committee members are staff for projects coming to LUPC.

Up until June 8, 2017, the redesigned VNC website had only 1 email contact for LUPC. It was an individual email for LUPC chair Matthew Royce at <a href="mailto:chair-lupc@venicenc.org">chair-lupc@venicenc.org</a>. No other emails were available. The group email lupc@venicenc.org that has historically allowed community members to contact all LUPC members was not working but the community did not know this.

On June 8, LUPC agenda item 8a was ZA-2015-629-CDP-ZV-ZAA-SPP-MEL, 417 Ocean Front Walk, Venice Suites, LLC. The applicant is Carl Lambert.

LUPC committee member Daffodil Tyminski was the assigned staff person.

Many people sent protest emails in advance of the June 8 meeting using lupc@venicenc.org so that all committee members could see their opposition to ZA-2015-629-CDP-ZV-ZAA-SPP-MEL.

It was not until several days after that meeting that community members understood that their protests had not been received, read, or counted in opposition to ZA-2015-629-CDP-ZV-ZAA-SPP-MEL. LUPC members are supposed to consider all community input in advance of their vote.

On June 16, 2017, VNC president Ira Koslow stated in an email exchange that he also was not aware of the LUPC email change & he also had been sending emails to the <a href="mailto:lupc@venicenc.org">lupc@venicenc.org</a> address. This is 1yr after he was elected as President in June 2016 and many months after the VNC website was updated.

Only 1 letter of protest was posted in the "supporting documents" file for this case on LUPC's archive. Ms. Tyminski stated that about 150 letters of support for Mr. Lambert had been received. She did not say how supporters of Mr. Lambert had successfully communicated with LUPC when those opposed to his proposal had been unable to do so.

Approximately 40 people spoke in opposition to ZA-2015-629-CDP-ZV-ZAA-SPP-MEL. 3 people spoke in support of Mr. Lambert.

VNC By-Laws Article VII, Section 1.F. states that "the Land Use and Planning Committee recommendations to the Board of Officers shall be in the form of a written report, which shall include a project description, pros & cons, *A SUMMARY OF COMMUNITY INPUT* and any LUPC findings."

VNC standing Rules #8 requires that "opposition or support (speaker cards) will be tallied and the tally shall be announced to the board prior to any action by the board."

Neither of these requirements happened at the June 8 hearing.

LUPC is a 9-member committee. The 417 Ocean Front Walk vote was 3-1-2.

On June 20, the VNC board meeting heard the ZA-2015-629-CDP-ZV-ZAA-SPP-MEL application for 417 Ocean Front Walk.

MANY people sent protest emails to the VNC board in advance of the June 20 VNC meeting.

Matthew Royce requested Ms. Tyminski to present the LUPC staff report to VNC.

In her professional life Ms. Tyminski works as a lawyer for the Office of the United States Attorney.

Ms. Tyminski stated that about 250 letters of support had been received for Mr. Lambert.

Ms. Tyminski (LUPC staff), Mathew Royce (LUPC chair), Melissa Diner (secretary) or George Francisco (vice-president) did not present the number of emails and petition signatures received by LUPC *or* VNC in opposition to Mr. Lambert's proposal.

VNC By-Laws Article VII, Section 1.F. states that "the Land Use and Planning Committee recommendations to the Board of Officers shall be in the form of a written report, which shall include a project description, pros & cons, *A SUMMARY OF COMMUNITY INPUT* and any LUPC findings."

VNC By-Laws Article VI: Officers: B: states "Vice President- Maintains oversight of Standing and Ad Hoc Committees."

Article VI: Officers: C. Secretary states "Maintains all public records of the VNC. - Receives and logs all submissions and correspondence to the VNC and refers them to the appropriate Officer or Committee within seven (7) days.

In her staff report to VNC Ms. Tyminski stated that she had attended the community outreach meeting at the Rose Room and that no-one present supported the proposal. This contradicted what she told those at the June 1 meeting. She did not give the number of attendees who unanimously opposed the proposal.

Significantly, Ms. Tyminski stated that the current use of the building is a legal use (video).

Exactly one year earlier, on June 20, 2016, City Attorney Mike Feuer filed a civil lawsuit (criminal division) against Mr. Lambert because his current use of 417 Ocean Front Walk, a 32-unit RSO apartment building, is an illegal hotel. LAMC violations are quoted in the lawsuit (below).

A letter to VNC from Mark Kleinman, lawyer, & former LUPC staff with Kathleen Rawson for the 2016 VNC hearing of 417 Ocean Front Walk, was forwarded to VNC & Ms. Tyminski by Dr. Judy Goldman on the morning of June 20. Both she & Mr. Kleinman remarked on the "unnoticed" change to the LUPC contact email. Mr. Kleinman's important letter on the previous hearing & findings was not posted in the case file online (supporting documents) or

referred to in any way by Ms. Tyminski.

ZA-2015-629-CDP-ZV-ZAA-SPP-MEL, 417 Ocean Front Walk, should be reheard because:

- 1. LUPC and VNC should not hear this case while it is an open investigation with the Office of the City Attorney.
- 2. The change to the general email for LUPC was not shared in any way with the public. VNC President Ira Koslow was unaware of the change & stated that he himself was using the lupc@venicence.org email, unaware of the change. The letters of those opposed to this application were not received, read or counted by LUPC prior to their vote. The number of letters of support was presented to LUPC prior to their vote.
- 3. VNC Standing Rule (#8) states "Speaker cards shall have an 'in lieu of speaking' option and shall become part of the permanent record. Choice of the 'in lieu of speaking' option means that opposition or support will be tallied and the tally shall be announced to the board prior to any action by the board. These permanent records of the VNC should be put on record prior to any action by the board.

This did not happen at LUPC.

4. The city attorney's lawsuit states that the current use of 417 Ocean Front Walk is an illegal use.
Ms. Tyminski stated in her LUPC staff presentation to VNC that the current use of the building is a legal use (video). This statement was made prior to the VNC board vote.

Ms. Tyminski did not reference the violations of city and state law quoted in the city attorney's lawsuit.

5. Ms. Tyminski quoted the number for the letters of support received for Mr. Lambert. Ms. Tyminski (LUPC staff), Mathew Royce (LUPC chair), Melissa Diner (secretary) or George Francisco (vice-president) did not present the number of emails and petition signatures received by LUPC or VNC in opposition to Mr. Lambert's proposal.

VNC By-Laws Article VII, Section 1.F. states that "the Land Use and Planning Committee recommendations to the Board of Officers shall be in the form of a written report, which shall include a project description, pros & cons, A SUMMARY OF COMMUNITY INPUT and any LUPC findings."

VNC By-Laws Article VI: Officers: B: states "Vice President- Maintains oversight of Standing and Ad Hoc Committees."

Article VI: Officers: C. Secretary states "Maintains all public records of the VNC. - Receives and logs all submissions and correspondence to the VNC and refers them to the appropriate Officer or Committee within seven (7) days.

None of these VNC board members presented the number of opposition emails & petitions received. This violates VNC By-Laws Article VII, Section 1.F.

- 6. Speaker cards shall have an 'in lieu of speaking' option and shall become part of the permanent record. Choice of the 'in lieu of speaking' option means that opposition or support will be tallied and the tally shall be announced to the board prior to any action by the board; comments shall not be read out loud.
  - VNC Vice-President George Francisco did not count and record the number of speaker cards in opposition or support of Mr. Lambert prior to the board vote as required by VNC standing Rules #8.
- 7. ZA-2015-629-CDP-ZV-ZAA-SPP-MEL is a serious and potentially precedent-setting case. Many property owners would like to turn their multi-unit Rent-Stabilized apartment buildings into hotels.

Mr. Lambert is the immediate past president of the Venice Chamber of Commerce. He actively promoted a VNC slate as president of the Venice Chamber of Commerce in 2016. 9 out of 10 of the candidates he promoted are VNC board members.

Mr. Lambert did not promote a candidate for VNC president. It is disturbing that Mr. Koslow was unaware of the changes to the LUPC general email as he attempted to communicate with that important committee over many months.

Matthew Royce reserved the Westminster Elementary School auditorium as chair of LUPC for a VNC event on October 13, 2016. He hosted a Survey LA community meeting on that evening and invited Ken Bernstein & Jonathan Hershey to make a presentation on Survey LA in Venice. Both Mr. Bernstein and Mr. Hershey stated in emails that they understood it was a VNC invitation and event.

That meeting did not have the required 72hr notice on VNC's website (Brown Act violation) and it was posted with no committee attribution or agenda in violation of VNC By-Laws: Article VII: Committees and their Duties.

Mr. Royce reserved the auditorium on September 29, 2016.

A Venice Anti-Survey LA petition appeared on Facebook on the same date. Comments on that thread and in other online postings show that Venice anti-Survey LA factions knew about the VNC Survey LA meeting on October 3 or earlier.

VNC President Ira Koslow did not know about the meeting and was not present.

This is deeply disturbing to the community. Our voices are not being heard, acknowledged, counted, and entered into the record as required by NC rules.

The VNC president has also been excluded.

8. In April of 2017, VNC Rules & Selection Committee chaired by John Reed voted unanimously in favor of recommending changes to VNC By-Laws & Standing Rules. This included a recommendation to remove VNC Standing Rules/10. Meetings: Code of Ethics:

"Any member of the Board of Officers of the VNC who has a financial or material pecuniary interest in an item, as defined by State, Federal or local laws, shall recuse themselves from voting on any item in question. Board members must receive a certificate of completion for the mandated Ethics training within 55 days of taking office, whether by appointment or election, or they will be prohibited from voting on any land use issues or financial expenditures of any city funds. This Standing Rule shall also apply to all members of the Budget Committee and Land Use and Planning Committee effective August 1, 2013."

Several members of the board & committees are developers and architects. VNC vice-president George Francisco is the Chamber President and several VNC board members are also VCOC board members.

Understandably the community has concerns about conflicts of interest. Ultimately this clause was not removed because of community protest.

For all of these reasons the June 8 LUPC vote and the June 20 VNC vote for ZA-2015-629-CDP-ZV-ZAA-SPP-MEL should be voided. This case should be reheard by LUPC & VNC.

The VNC is subject to city and state laws as well as VNC By-Laws and Standing Rules. Important VNC By-Laws and Standing Rules were not followed.

Letters of support for Mr. Lambert were acknowledged but the community opposition was not received, read, counted & entered into the record ahead of the LUPC and VNC votes.

Speaker cards in opposition or support were not tallied and announced to the board prior to the LUPC and VNC vote.

Laws matter.

Mr. Lambert is operating an illegal hotel in an RSO apartment building. The city attorney has said so.

The Venice Neighborhood Council has a mandate to represent all stakeholders.

VNC By-Laws and Standing Rules matter.

Appreciatively, Margaret Molloy, Laddie Williams, Jataun Valentine

### GRIEVANCE 2A: - date June 20, 2017

14B. Proposed Sidewalk, Bike Lane, One Way Street and Left Turn Restriction Improvements, Marr St (Submitted by James Murez on behalf of the Parking and Transportation Committee).

MOTION: The VNC Board shall send a letter to CD11 and LADOT requesting that:

- 1 Marr St. between the intersection of Oxford Ave. and Marr St should be made into a one-way street with traffic traveling in a North-West direction.
- 2 A sidewalk and bike lane shall be constructed on the one-way portion of Marr St.
- 3 Signage shall be added along the one-way portion that prohibits parking.
- 4 A "no left turn" sign shall be added to the following two intersections: Washington Bl. E bound at Marr St and Washington Bl. East bound at Oxford Av.

Recommended by the Parking and Transportation Committee 6-0-0 on June 6, 2017

On JUNE 20, the Parking & Transportation Committee had several items on the VNC agenda.

This Ad Hoc committee had not posted meeting minutes since September 2016 violating VNC by-laws & standing rules.

On June 20, I sent an email to VNC President Ira Koslow & Parliamentarian Ivan Spiegel requesting that agenda items from the Transportation & Homeless committees be removed from the agenda because of violations of VNC by-laws & standing rules.

VNC By-Laws, Article VII, Section 3: D. The VNC Standing & Ad Hoc Committees chairs are responsible for public posting of minutes on the VNC website no later than seven (7) days after the meeting at which they are approved but not more than 45 days after the meeting at which the minutes were taken.

VNC By-Laws Article VI: B: Vice President maintains oversight of Standing and Ad Hoc Committees.

All June 20, 2017 Parking & Transportation Committee votes should be voided.

The committee must be compliant, all minutes and supporting documents must be available for interested parties as required by VNC by-laws & standing rules.

2 items have potential conflict-of-interest concerns. They do not seem to have had appropriate community outreach & input. There are no neighborhood or block petitions.

These votes should be voided and these items should be resubmitted at a future VNC board meeting.

LUPC chair Matthew Royce is developing 2 properties at the intersection of Oxford Street & Marr Street (blue). Mr. Royce lists 625 Oxford (currently under construction) as his address on many documents. His properties both have their parking entrance on Marr Street. Both properties have parking lifts that require the car on top to be moved out in order for the lower car to be brought to street level. This maneuver will be happening on a stretch of Marr Street close to this proposed change.

Currently Marr Street is a cut-through for traffic between Venice Boulevard, this section of the neighborhood, and Washington Boulevard. Making the proposed area (red) one-way towards Venice Boulevard will inconvenience many but potentially bring quality of life and financial benefit to Mr. Royce's properties.

I reviewed the street. Mr. Royce was onsite at 625 Oxford and told me that "they" are planning a bike lane also. Neighbors on this street seem to have heard nothing about any proposed changes and are opposed to it.

Getting a LADOT "oversize vehicle" restriction sign on any block in Venice requires a petition signed by 75% of residents on the block in support.

This significant change to Marr Street was proposed to VNC by a committee that has not been compliant with VNC by-laws and standing rules for months. There are no supporting documents, meeting minutes, or neighborhood petitions in support of this online. Neighbors do not appear to know about it.

The rendering put forward by Transportation Committee for this proposed change came from Mr. Royce's MRA studio. Mr. Royce recused himself from the vote.

Transparency and conflict-of-interest issues are of great concern to the community. This VNC proposed to remove conflict-of-interest from their by-laws.

This vote must be voided.

This committee must be compliant with all meeting agenda, minutes and supporting documents available for interested parties online ahead of any hearing. This item should be resubmitted at a future VNC board meeting.

Appreciatively, Margaret Molloy, Laddie Williams, Jataun Valentine



Red: proposal to change traffic to 1-way in this street section. Blue: 625 & 627 Oxford. Mr. Royce's properties, currently under construction.

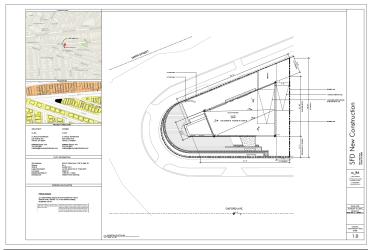
### 14G Proposed Sidewalk, Bike Lane, One Way Street and Left Turn Restriction Improvements,

Marr St (Submitted by James Murez on behalf of the Parking and Transportation Committee) (james.murez@venicenc.org)

MOTION: The VNC Board shall send a letter to CD11 and LADOT requesting that:

- 1 Marr St. between the intersection of Oxford Ave. and Marr St should be made into a one-way street with traffic traveling in a North-West direction.
- 2 A sidewalk and bike lane shall be constructed on the one-way portion of Marr St.
- 3 Signage shall be added along the one-way portion that prohibits parking.
- 4 A "no left turn" sign shall be added to the following two intersections: Washington Bl. E

bound at Marr St and Washington Bl. East bound at Oxford Av. Recommended by the Parking and Transportation Committee 6-0-0 on June 6, 2017





MRA Architecture rendering of 625 & 627 Oxford- Mr. Royce's properties, currently under construction at the intersection of Oxford Street and Marr Street.

### GRIEVANCE 2B: - date June 20, 2017

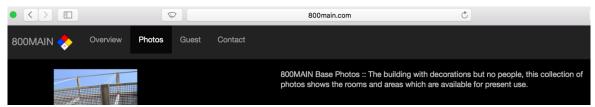
9C. Crosswalk Striping and Left Turn Arrow, Main St at Abbot Kinney (Submitted by James Murez on behalf of the Parking and Transportation Committee)

MOTION: The VNC Board shall send a letter to CD11 and the Director of LADOT requesting a crosswalk be added to the north side of the intersection at Main St and Abbot Kinney/Brooks Ave., and a left turn light be added for southbound traffic on Main St turning left onto Abbot Kinney.

Recommended by the Parking and Transportation Committee 5-0-0 on June 6, 2017







### 800 Main - Home | Facebook

https://www.facebook.com > Places > Venice, California > Performance & Event Venue ▼

★★★★ Rating: 4.6 - 12 votes

800 S Main St. Venice, CA 90291 ... Welcome to 800 MAIN, an Artist-in- Residence space equipped to host business meetings, luncheons, weddings, private events, photo or film shoots.

### 800 Main - Venice, CA - The Knot

https://www.theknot.com/marketplace/800-main-venice-ca-889747 ▼

800 Main is a Reception Venue in Venice, CA. Read reviews and contact 800 Main directly on The Knot.

### Melissa Diner | LinkedIn

https://www.linkedin.com/in/melissa-diner-9a4a693 ▼

Greater Los Angeles Area - Property Manager, Events & Entrepreneur - 800 Main

View Melissa Diner's professional profile on LinkedIn. LinkedIn is the world's largest business network, helping professionals like Melissa Diner discover inside ...

### **800 MAIN**

Venue Details:

800 Main Street Venice, Ca 90291-3218

Latitude: 33.9929 Longitude: -118.4744

Owner: Murez, 804 Main St. Venice, Ca 90291-3218 (310) 399-1490

Date of Completion: July 2013 Occupancy: Single Family Dwelling / Artist-In-Residence

Use Zone: C2-1

Construction: Type V - N.R. Fully Fire Sprinklered No. of Stories: 3

Lot Size: 64'0" x 58'5-1/2" x 65'0" X 46'10-3/4" Irregular Shape

Lot Area: 3367 Sq. Ft. Building Area 3785 Sq.Ft Fire Zone: 2

Building Height: 30'0" Parking: 3 (plus 6 with valet onsite)

Elevator: 5 Stop 3500 Lbs., 5'-0" x 7'-0" Interior
Electric: 120/240 VAC @ 400A Single Phase, 120/208 VAC @ 400A Three Phase
(Standby Generator: Natural or Propane Gas, 10kV @ 220 Single Phase)

Gas: Natural 850.000 Btu

Domestic Water: 1.5" @ 75 PSI (Hot 80 Gal. stand-by with 100% recovery)

Heating: Radiant

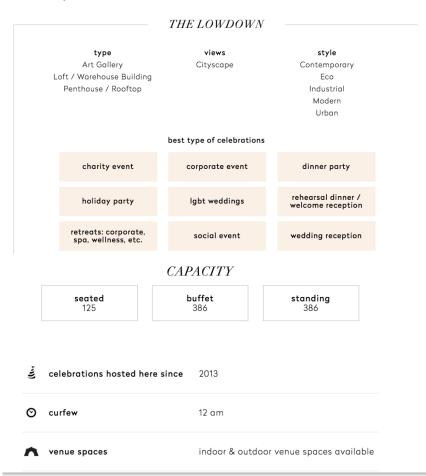
Cooling: open windows (NO A/C)

Communications: Fiber Optic > Ethernet Gigabit (hardwired & wireless)



### 800-perfect-party-pad is more like it.

This versatile and vibrant Venice Beach locale is an artist-in-residence living space with a multitude of chic and creative uses. Intimate I-do's, luxe luncheon, creative workshop or hipster holiday party would suit it sweetly.



### AWARDS & NOTABLES

For the most part we are under the radar, quality over quantity and have received most of our business from referrals which has attracted the right kind of clientel we are looking to work with.

### EATS & DRINKS

Food, Restaurants, Cafes, Bars & Lounges

### food, restaurants, cafes:

There are no eateries on site but we love working with: Ado Restaurant Bread & Water catering and many more!

### bars & lounges:

There are no bars on site but we have worked with mixologists from : Townhouse Roosevelt Hotel and many more!

#### 800 MAIN Street, Venice, Ca 90291 -- Parking Map

The parking map below shows five red arrows each of which is pointing to a parking lot option. Your invitation to 800MAIN specified where to park, meaning lot 1-5 as shown below. Each of these lots is described as follows:



- #1 Westminster School, lot is entered on Westminster Ave in the middle of the block. This lot has an approximate occupancy of eighty vehicles. An attendant is required at his lot at all times.
- #2 Westminster School, lot is entered on Main Street just across from the park in the middle of the block. This lot has an approximate occupancy of five hundred vehicles. An attendant is required at his lot at all times
- #3 This location is a valet zone for the restaurants located on this block. An attendant will take your car and give you a ticket number. Your car will be parked off-street in a secured lot. Typical cost is \$6-\$10 per car. The closing time is 10 PM unless special arrangements have been made prior to the event.
- #4 This lot is identical to lot #3 above. It is managed by the same company.
- #5 This arrow is pointing in the direction of public lots that exist on Rose Av. The first one is on the Southwest corner at Main St. and Rose Ave. The second public lot is at the end of Rose at the beach (left or west of Main St.). This lot is operated by the County Beaches and Harbor. Both of these lots have long stay parking meters. Both lots allow exiting at any time.

####



Jim Murez owns property at 800, 802 & 804 Main Street. He operates an event space in an Artist-in-Residence home there. VNC board member Melissa Diner works for Mr. Murez as an event planner at this property. It is not even clear if this is a legal use of the space.

Matthew Royce has a client project at 825 Main Street that was recently approved by VNC.

All 3 stand to potentially benefit themselves or their clients. Mr. Murez, Mr. Royce, or Ms. Diner did not recuse themselves for this vote.

Mr. Murez stated that he had emailed the city attorney about any potential conflict of interest and had not heard back so that meant that there was not a problem. He would not say when he had contacted the city attorney.

The Parking and Transportation Committee has met regularly but not posted meeting minutes since September 2016.

On June 20, I sent an email to VNC President Ira Koslow & Parliamentarian Ivan Spiegel requesting items 9a, 9b, 9c, 9d, & 9e from the Parking & Transportation Committee be removed from the agenda because of violations of VNC by-laws & standing rules.

VNC By-Laws, Article VII, Section 3: D. The VNC Standing & Ad Hoc Committees chairs are responsible for public posting of minutes on the VNC website no later than seven (7) days after the meeting at which they are approved but not more than 45 days after the meeting at which the minutes were taken.

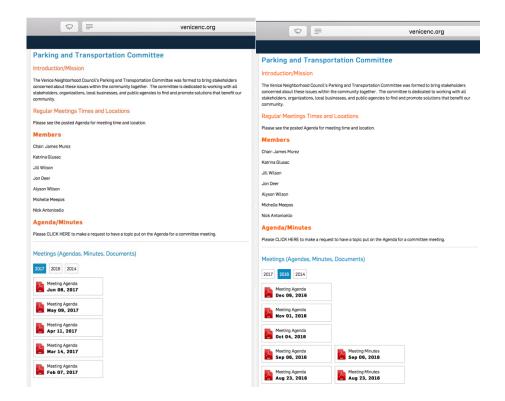
VNC By-Laws Article VI: B: Vice President maintains oversight of Standing and Ad Hoc Committees.

This vote should be voided.

The committees must be compliant. Minutes and supporting documents must be available for interested parties.

These items should be resubmitted at a future VNC board meeting.

Appreciatively, Margaret Molloy, Laddie Williams, Jataun Valentine



### GRIEVANCE 3: - date June 20, 2017

14D. RV Safety (submitted by William Hawkins on behalf of the Homeless Committee)

MOTION: The Venice Neighborhood Council recommends that all RVs, large vans and oversized vehicles being used as temporary homes on the streets of Venice must be equipped with fire extinguishers, carbon monoxide and smoke detectors. Furthermore, all RVs, large vans and oversized vehicles must be inspected annually by LAPD and/or LAFD and approved for these safety devices and all RVs, large vans and oversized vehicles must always display proof of inspection on windshield or be subject to receive citations and violations.

Recommended by Homeless Committee 5-0-0 on May 30, 2017

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This Ad Hoc committee met regularly but posted no meeting minutes since September 2016.

On June 20, I sent an email to VNC President Ira Koslow & Parliamentarian Ivan Spiegel requesting that this item be removed from the agenda because of violations of VNC by-laws & standing rules.

VNC By-Laws, Article VII, Section 3: D. The VNC Standing & Ad Hoc Committees chairs are responsible for public posting of minutes on the VNC website no later than seven (7) days after the meeting at which they are approved but not more than 45 days after the meeting at which the minutes were taken.

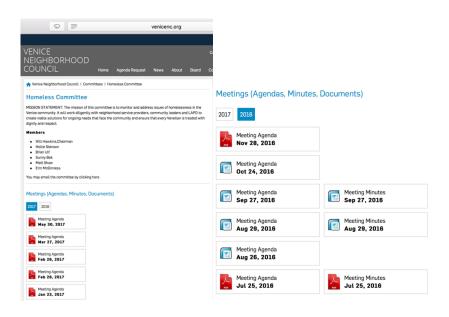
VNC By-Laws Article VI: B: Vice President maintains oversight of Standing and Ad Hoc Committees.

This VNC vote should be voided.

The committee must be compliant, all minutes and supporting documents must be available for interested parties.

This item should be resubmitted at a future VNC board meeting.

Appreciatively, Margaret Molloy, Laddie Williams, Jataun Valentine



### GRIEVANCE 4: - date June 20, 2017

At the February 16, 2016 VNC board meeting, board member & Biz Committee chair George Francisco insisted on hearing the Washington Square Business Improvement Group and the Lincoln Business Improvement Group (1 combined agenda item) at 11pm.

Erin Darling suggested postponing the hearing because it was already 11pm and the distinction between Business Improvement Groups & Business Improvement Districts can be complicated. Mr. Francisco insisted on going ahead & both BIGs were passed.

https://www.youtube.com/watch?v=Q1e-MxqaQMc&index=4&list=PLhgor2ANvi-bAhxm2OZFBRrbOhlSLOkUC 2016-02-16 VNC Board Meeting (4 of 4)

22.00 Erin Darling asks for postponement

22.50 George Francisco on BIG

26.50 Lydia Ponce addresses this issue.

32.30 Mark Kleinman addresses this issue.

9-6-2 motion

Lydia Ponce & I sent a letter of complaint to VNC President Mike Newhouse because the Business Committee had had no meetings for 4mths. VNC Standing Rules #1 states that "an ad hoc committee that has not met for 90 days shall be automatically terminated.".

We got no re			

The screen grab below shows the meetings & minutes posted for the Business Committee when this motion came to the VNC on February 16. The committee hadn't met in over 4 months and there was no mention of a business improvement group, BIG or BID, in any of the older meeting minutes for 2014 & 2015 posted at the time of the February 16 meeting.

Lydia Ponce & I complained about this in public comment on the agenda item on February 16.

We sent a letter of complaint to Mike Newhouse stating that the Bizcom & Housing committees meeting schedule & minutes weren't current violating VNC By-Laws & Standing rules & that those committees should be dissolved & the motion should be voided.

Mr. Newhouse did not reply.

Lydia Ponce went to Adcom in March and asked that the agenda item be put on the March VNC agenda. It was not.

At some point after this Mr. Francisco updated the Bizcom meetings & minutes link.

The updates show no quorum between July 9, 2015 & February 1, 2016. The agenda & minutes of the February 1 & March 14 meetings are identical.

Mr. Newhouse & Mr. Francisco chose to bring the motion back to VNC on Tuesday, April 19. They said it was because of complaints and something they said they had never done before.

Mr. Francisco said afterwards that he had family issues during this time & his committee had met but he just hadn't updated the VNC website. I empathize if this is true.

George Francisco was Vice President of the Venice Chamber of Commerce at this time.

Mr. Francisco referred to this situation during the VNC executive officers debate in June 2016. It is on record.

BIGs are significant. Issues around their formation and any problems or concerns of the community are important. The historical record is important.

My grievance is that the new VNC website has no archive of that Ad Hoc Business Committee.

This is a violation of the duties of the Communications Officer- Article VI: E:

- Oversees the maintenance and updating of the VNC website.
- Responsible for email announcements to Stakeholders
- Responsible for maintaining and updating the Stakeholder database and ensuring its confidentiality

It also violates Standing Rule 30 – Paper Records Retention Policy. Paper records of the VNC do not need to be retained for more than five years.

We must assume this refers to all VNC records. It is also a violation of Standing Rule 30.

I am asking that ALL public records of the VNC, especially those of the last 5yrs, be online & available to the public as required by City & State law, as well as VNC by-laws & standing rules.

Appreciatively, Margaret Molloy, Laddie Williams, Jataun Valentine

Sent from my iPhone

On Mar 1, 2016, at 4:48 PM, Margaret Molloy <a href="mmolloy@earthlink.net">mmolloy@earthlink.net</a>> wrote:

### TO WHOM IT MAY CONCERN:

The Business Committee and the Housing Committee of the Venice Neighborhood Council are out of compliance and therefore null & void. This includes all motions put forward by these committees including Item 13A of the February 16, 2016 meeting of the VNC.

There are no records of any Ad Hoc Business Committee meeting discussing either business improvement group. According to VNC Standing Rule 1, any ad hoc committee that fails to meet for more than 90 days is automatically terminated. BizCom has at least two periods of over 90 days between meetings - three if "not meeting" includes not meeting in accordance with Brown Act guidelines requiring proper meeting notice.

We are pursuing a Brown Act violation regarding this motion.

If there were meetings, they were not publicly noticed and there are no minutes posted. The maximum time frame between meetings lapsed. Therefore, we consider these committees null and void.

We require that The Venice Neighborhood Council does not proceed further with an illegal position regarding the Lincoln Corridor and the Washington Place Business Improvement Groups.

We request to see this on the March 2016 agenda of the Venice Neighborhood Council Board meeting.



### Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org Email: info@VeniceNC.org Phone: 310-421-8627



Board of Officers Meeting Agenda Westminster Elementary School (Auditorium) 1010 Abbot Kinney Blvd, Venice, 90291 Tuesday, February 16th, 2016 at 7:00 PM

#### 13. New Business (10:20PM - 30 minutes)

[Discussion and possible action]

A Support of Lincoln Corridor Business Improvement Group (George Francisco on behalf of the Business Committee g eorge.francisco@venicenc.org)

**MOTION:** The Venice Neighborhood Council recommends that Council District 11 support the creation of local Business Improvement Groups by merchants on Washington Blvd to be known as the Washington Square Business Improvement Group and on Lincoln Blvd to be known as the Lincoln Corridor Business Improvement Group.

Recommended by Business Committee on 2-1-15 by a vote of 4-0-0 (GF/MK)

#### Members

- George Francisco, Co-Chair
- Matt Kline, Co-Chair
- Ben Bloch
- Evan White
- Greg Horos
- May Close

You may email the committee by clicking here.

### **Agenda Requests**

### **Regular Meeting Times and Locations**

Meets: Unless Otherwise Noted on Agenda

Meeting Location: Unless Otherwise Noted on Agenda 308–310 Westminster Ave.

Venice, CA 90291

### Agendas/Minutes

Date	Agenda	Minutes
10/15/2015	Biz Com Agenda Oct 15, 2015	
7/9/2015	Biz Com Agenda July 9, 2015	BizCom Minutes - July 9, 2015
4/8/2015	Biz Com Agenda April 8, 2015	BizCom Minutes - April 8, 2015
11/5/2014	VNC Biz andTranspo Joint Agenda - Nov5, 2014	BizCom Minutes - November 5, 201
10/4/2014	VNC_Business_Committe_10.4.14	BizCom Minutes - October 4, 20

### Archives

### VNC Business Committee Minutes of October 4, 2014 Meeting

- Meeting was called to order at 9:47 am. Present were George Francisco (GF), Matt Kline (MK), Ben Bloch (BB).
- 2. The agenda was approved. (GF, BB; 3-0)
- Committee Members introduced themselves and their backgrounds and vision for the committee.
- Public Discussion. Stakeholders Evan White and Matthew Beltran introduced themselves and discussed their perception and hopes for the committee.
   Discussion of "Shop Venice" promotion proposed for Dec 5<sup>th</sup> to coincide with the annual
- Discussion of "Shop Venice" promotion proposed for Dec 5<sup>th</sup> to coincide with the annual Venice Sign Lighting. It was determined to further discuss the idea at the upcoming VNC Outreach Committee meeting and for a Motion of support for the idea to be submitted to the AdCom of the VNC.
- Discussion of AK merchants hours being expanded for potential promotion nights in an effort to give the community back the original intention of First Fridays and increase local foot traffic for local merchants on the street.
- 7. Discussion of possible Job Fair to be held in spring. It was determined to be a very positive idea and an excellent means for building a database of local businesses. The history of the event ideas was discussed as well as thoughts on format and function. It was agreed that a wide footprint should be targeted for local hiring opportunities everyone from Ralph's to Silicon Beach firms should be invited. Ideas such as multiple locations, internships, and including government bodies were also discussed.
- New Business: BB suggested the idea of a potential public "happy hour" for local working professionals as a way to develop a closer-knit business community.
- 9. The meeting was adjourned at approximately 10:50.

### **VNC Business Committee**

#### Minutes of November 5, 2014 Joint Meeting with Parking & Transportation Committee

- 1. Meeting was called to order at 7:30 pm. Present from Business Committee were George Francisco (GF), Matt Kline (MK), Ben Bloch (BB). Present from Parking and Transportation Committee were Abigail Myers (AM) and Erin Sullivan Ward (ESW); absent was james Murez (JM).
- The agenda was approved. (GF, BB; 5-0)
  Minutes of October 4, 2014 Business Committee meeting were approved by Business Committee. (GF, BB: 3-0).
- Approval of Minutes from previous Parking & Transportation Committee was waived due to
- no previous meeting of current committee.

  During Public Comment of Non-Agenda Items, Nancy Ma introduced herself and discuss the new app she is currently developing called humanNode which is real-time parking update system with other standalone features to assist drivers in finding parking spaces.
- Motion was passed to support the upcoming Holiday Sign Lighting event on Dec 5th. (GF, BB;
- Whereas the Sign Lighting is a free, public event that promotes community growth and relations, the VNC officially supports the event and will promote it through all our channels.
   Public presentation of the Venice <u>FreeRide</u> free, ad-supported shuttle service was made by business proprietor Jason Bagley. Numerous questions and open discussion was entertained to learn more about the business, its history, conception and plans for operation
- Motion was passed to support the Venice EreaRide service. (GF, BB; 5-0)
   a. The Business Committee and Parking & Transportation Committee of the Venice
   Neighborhood Council move that the Board of the Neighborhood Council issue a letter of
   support for the immediate and ongoing operation of the Venice Free Ride program as it not
   only provides a necessary and needed community benefit by providing shuttle service within
   Venice to residents, stakeholders and visitors free of charge, but it specifically addresses the
   VIC. vision and if Mellarbith by address the upon of each provide and a provide and the service. VNC vision goal of Walkability by reducing the use of cars and providing an alternate, emission-free, circulation system; and that the Board further recommend to the office of Councilman Mike Bonin to do the same.
- 9. The meeting was adjourned at approximately8:45pm. (GF, BB; 5-0).

### **VNC Business Committee** Minutes of April 8, 2015 Meeting

- 1. Meeting was called to order at 7:30 pm. Present were George Francisco (GF), Matt Kline (MK), Ben Bloch (BB), Evan White (EW
- The agenda was approved. (MK, EW; 4-0)
- Minutes of November 5, 2014 Business Committee meeting were approved. (MK, BB; 4-0).
- There was no Public Comment
- Motion was passed to allow the Business Committee to give the Communications Committee information on local employment opportunities. (MK, GF; 4-0).

Whereas the Business Committee seeks to support employment opportunities in Venice, the VNC board approves that the committee may provide the Communications Committee with information about local employment opportunities for inclusion in VNC newsletters

- 6. Handouts and discussion on the value of pursuing the creation of State Economic Enterprise Zone in Venice.
- **New Business** 
  - a. Evan White gave a demonstration of Beacon Technology being used in his Boardwalk App and discussed how tech integration can enhance Venice Business
  - Ben Bloch discussed acquiring list of Venice Businesses from City Finance Office and moving forward with potential local business survey in order to understand areas of engagement, agreement and difficulty between resident stakeholders and business stakeholders. Evan White volunteered to try contact Office of Finance to get list.
- 8. The meeting was adjourned at approximately8:45pm.

### **VNC Business Committee** Minutes of July 9, 2015 Meeting

- 1. Meeting was called to order at 7:00 pm. Present were George Francisco (GF), Matt Kline (MK), Evan White (EW) and Greg Horos (GH)
- The agenda was approved. (GF, MK; 4-0)
- Minutes of the April 8, 2015 Business Committee meeting were approved. (EW, GH; 4-0).
- There was no Public Comment
- Motion was passed to create Community Impact Statement (CIS) in opposition to the potential legalization of street vending city-wide. (GF, GH; 4-0).

"The Venice Neighborhood Council (VNC) requests that the following statement of "no support" be attached to

The Venice Neighborhood Council does not support CF 13-1493: Street Vending for the following adverse impacts it will have upon the Venice community:

1. The City of Los Angeles is not adequately policing these activities currently.

2. There is a public safety hazard with Street Vendors blocking sidewalks and parkways

- There are documented public safety problems with current Street Vendor food preparation and storage throughout Los Angeles.

  There are inadequate public toilet facilities in Venice to satisfy customers of Street Vendors selling
- Venice Brick and Mortar Businesses have to pay for services for their customers: Street Vendors pay nothing.

 Sales Taxes are not necessarily collected from Street Vendors.

The VNC further requests that all neighborhoods be allowed to opt in to any proposed sidewalk vending ordinance as in the precedent set by the murals ordinance.

- 6. Old Business
  - a. Matt Kline requested information from Rules and Elections Committee regarding the failure to approve the previous request to allow job information in the VNC newsletter.
  - b. Evan White reported that he asked for list of Venice businesses from the city.
- 7. New Business
  - a. Discussion of potential community benefits of proposed office building at 601 OFW.
- 8. The meeting was adjourned at approximately 8:00pm.

### **UPDATED AFTER COMPLAINTS:**

### **BUSINESS COMMITTEE**

### Introduction/Mission

The Venice Neighborhood Council's Ad Hoc Business Committee was formed to enhance the vitality of life in Venice by supporting existing local businesses, encouraging entrepreneurship and attracting new business and employment opportunities to Venice  ${\bf v}$ and Venice residents, and to advocate for the development of public policy and strategies that result in balanced and sustainable economic growth. The Committee shall expire after one year or the seating of a new Board, whichever comes first.

- George Francisco, Co-Chair
- Matt Kline, Co-Chair
- Ben Bloch
- Evan White
- Grea Horos Allan Jones

### **Agendas/Minutes**

Date	Agenda	Minutes	
3/14/2016	Biz Com Agenda March 14, 2016	Biz Com Minutes - March 14, 2016	
2/1/2016	Biz Com Agenda Feb 1, 2016.doc	Biz Com Minutes - February 1, 2016	
1/25/2016	Biz Com Agenda Jan 25, 2016	Biz Com Minutes - January 25, 2016	
10/15/2015	Biz Com Agenda Oct 15, 2015	Biz Com Minutes - October 15, 201	
7/9/2015	Biz Com Agenda July 9, 2015	BizCom Minutes - July 9, 2015	
4/8/2015	Biz Com Agenda April 8, 2015	BizCom Minutes - April 8, 2015	
11/5/2014	VNC Biz andTranspo Joint Agenda - Nov5, 2014	BizCom Minutes - November 5, 201	
10/4/2014	VNC_Business_Committe_10.4.14	BizCom Minutes - October 4, 20	



### Venice Neighborhood Council



PO Box 550, Venice, CA 90294 / www.VeniceNC.org Email: info@VeniceNC.org Phone: 310-421-8627

### **VNC Business Committee** Minutes of October 15, 2015 Meeting

- Meeting was called to order at 7pm. Present were George Francisco (GF), Evan White (EW), Ben Bloch (BB).
- Quorum was not reached.
- Committee Members listened to public comment.
- The meeting was adjourned at approximately7:45pm.



# Venice Neighborhood Council PO Box 550, Venice, CA 90294 / www.VeniceNC.org



Email: info@VeniceNC.org Phone: 310-421-8627

### **VNC Business Committee** Minutes of January 25, 2016 Meeting

- 1. Meeting was called to order at 6pm. Present were George Francisco (GF), Evan White (EW).
- Quorum was not reached.
- Committee Members listened to public comment.
- The meeting was adjourned at approximately6:45pm.



### Venice Neighborhood Council

PO Box 550, Venice, CA 90294 / www.VeniceNC.org Email: info@VeniceNC.org Phone: 310-421-8627



### VNC Business Committee Minutes of February 1, 2016 Meeting

- Meeting was called to order at 6pm. Present were George Francisco (GF), Matt Kline (MK), Evan White (EW) and Ben Bloch (BB).
- 2. Agenda was approved as presented. (EW; BB: 4-0)
- 3. Minutes of January 25, 2016 meeting were approved as presented. (EW; MK: 4-0)
- There were no announcements
- 5. There was no public comment.
- Motion was made to support Business Improvement Groups (BIGs) by merchants on both Washington Ave and Lincoln Blvd. and passed unanimously. (GF; MK: 4-0)
  - a. The Venice Neighborhood Council recommends that Council District 11 support the creation of local Business Improvement Groups by merchants on Washington Blvd to be known as the Washington Square Business Improvement Group and on Lincoln Blvd to be known as the Lincoln Corridor Business Improvement Group.
- Motion was made to support installation of bike corral in front of Hinano's and passed unanimously (GF; MK: 4-0)
  - a. The Venice Neighborhood Council recommends that Council District 11 and the Los Angeles Department of Transportation support the application of Hinano's Cafe for the installation of a bicycle corral at 15 W Washington Blvd
- 8. The meeting was adjourned at approximately 7:10pm.

## VNC Business Committee Minutes of March 14, 2016 Meeting

- Meeting was called to order at 8:02am. Present were George Francisco (GF), Matt Kline (MK), Evan White (EW) and Ben Bloch (BB)
- 2. The agenda was approved. (MK, BB; 4-0)
- Minutes of the February 1, 2016 Business Committee meeting were approved. (MK, BB; 4-0).
- 4. There was no Public Comment
- Motion was passed to support the creation of Business Improvement Groups on Lincoln Blvd and Washington Blvd. (EW, MK; 4-0)
  - a. The Venice Neighborhood Council recommends that Council District 11 support the creation of local Business Improvement Groups by merchants on Washington Blvd to be known as the Washington Square Business Improvement Group and on Lincoln Blvd to be known as the Lincoln Corridor Business Improvement Group.
- Motion was passed to support the Installation of a bike corral at 15 Washington Blvd (EW, MK; 4-0)
  - a. The Venice Neighborhood Council recommends that Council District 11 and the Los Angeles Department of Transportation support the application of Hinano's Cafe for the installation of a bicycle corral at 15 W Washington Blvd.
- 7. There was no Old Business
- 8. There was no New Business
- 9. The meeting was adjourned at approximately 8:24am.

### **Board of Officers Meeting Minutes**

Westminster Elementary School (Auditorium) 1010 Abbot Kinney Blvd, Venice, 90291

Tuesday, April 19th, 2016 at 7:00 PM

B Support the creation of Business Improvement Groups on Lincoln Blvd and Washington Blvd.
George Francisco on behalf of the VNC Business Committee (10 minutes)
(george.francisco@venicenc.org)

**MOTION:** The Venice Neighborhood Council recommends that Council District 11 support the creation of local Business Improvement Groups by merchants on Washington Blvd to be known as the Washington Square Business Improvement Group and on Lincoln Blvd to be known as the Lincoln Corridor Business Improvement Group.

Recommended by the VNC Business Committee on March 14, 2016 EW/MK 4-0-0

ACTION: Motion approved (GF/IK 11-5-2).

Public Comment: Lydia Ponce, Mark Lipman, Irv Katz, Margaret Molloy, Zuma Dogg

IN FAVOR: Marc Saltzberg, Kristopher Valentine, Hugh Harrison, Melissa Diner, George Francisco, Ira Koslow, Eduardo Manilla, Joe Murphy, Abigail Myers, Kelley Willis, Bud Jacobs

AGAINST: Robin Rudisill, Jed Pauker, Mike Bravo, Erin Darling, George Gineris,

**ABSTAIN: Mike Newhouse, Sylvia Aroth** 

### **SUPPORTING DOCUMENTS:**

### GRIEVANCE 1: ZA-2015-629-CDP-ZV-ZAA-SPP-MEL-----Ira Koslow email, June 16, 2017

http://venicenc.org/docs/34484188-6825.pdf

12A. Venice Neighborhood Council PO Box 550, Venice, CA 90294 / www.VeniceNC.org

Email: info@VeniceNC.org Phone: 310-421-8627

417 Ocean Front Walk

Case: ZA-2015-629-CDP-ZV-ZAA-SPP-MEL Applicant: Venice Suites, LLC (Carl Lambert)

LUPC Staff: Daffodil Tyminski Representative: Donald Barany

Description: Change of use from an existing 32 unit apartment building to an apartment-hotel comprised of 2 long

term dwelling units and 30 guest rooms

MOTION: The VNC Board recommends approval of the project as presented.

Recommended by LUPC 3-1-2 on June 8, 2017

From: Ira Koslow cpresident@venicenc.org>

Subject: Re: re emailing LUPC

Date: June 16, 2017 at 5:55:07 PM PDT

To: margaret molloy <mmmolloy@earthlink.net>

### Margaret,

- 1. Matt Royce checked with planning and they told him there were enough differences to hear it again.
- 2. We had no idea that the lupc address stopped working until this present project. I was also sending emails to that address. We are in the process of having it fixed.
- 3. Yes, the chair-lupc address only goes to Matt Royce, but we do need to reinstate the lupc address so all lupc members can receive email.

Best,

Ira Koslow President

Venice Neighborhood Council

Ja Karlon

www.venicenc.org

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On Fri, Jun 16, 2017 at 4:16 PM, margaret molloy < mmmolloy@earthlink.net > wrote: Hello Ira.

I would appreciate an answer to my question as soon as possible.

Ira, I have questions regarding item 12a.

This application was heard by LUPC & VNC last year & was rejected by both.

Are there substantial changes to the application? If not, why is this back at LUPC & VNC?

If there are substantial changes can you please outline them?

I would appreciate an answer to these questions as soon as possible.

This is a time-sensitive issue as you are aware.

I sent my inquiry on June 11.

Sincerely,

Margaret Molloy

### GRIEVANCE 2A, 2B, & GRIEVANCE 3: emails with Ira Koslow on June 20, 2017

From: margaret molloy <mmmolloy@earthlink.net>

Subject: Re: REQUEST items 9a, 9b, 9c, 9d, & 9e be removed from tonight's agenda- violates VNC by laws &

standing rules

Date: June 20, 2017 at 3:32:22 PM PDT To: Ira Koslow cpresident@venicenc.org>

Cc: Ivan Spiegel <ivan13147@verizon.net>, Robin Rudisill <wildrudi@me.com>

I am stating that both Ad Hoc committees have NOT posted minutes for many months. Both Ad Hoc committees are in violation of the VNC rules. This is NOT just for the last meeting. So they should have their agenda items pulled, get compliant, get up to date, and resubmit these items at the next VNC board meeting.

On Jun 20, 2017, at 2:33 PM, Ira Koslow cpresident@venicenc.org wrote:

Last answer to your inadequate understanding of the Standing Rules and Bylaws:

Seven days after the meeting at which they are approved: The minutes are always approved at the next meeting from which they are taken. This would be 7 days after the Parking Committee's July meeting BUT NOT MORE than 45 days after which they are taken, or 45 days from June 6th.

Ira

Ira Koslow President Venice Neighborhood Council www.venicenc.org

On Tue, Jun 20, 2017 at 2:25 PM, margaret molloy < mmmolloy@earthlink.net > wrote: Ira & Ivan,

Highlighted below is Bylaws section 3D referring to posting deadlines for VNC Committee meeting minutes:

D. The VNC Secretary is responsible for producing accurate minutes of Stakeholder, Board of Officers and Administrative Committee meetings. The VNC Standing & Ad Hoc Committees chairs are responsible for producing accurate minutes of their respective committees. The VNC Secretary and the VNC Standing & Ad Hoc Committees chairs are responsible for public posting of minutes on the VNC website no later than seven (7) days after the meeting at which they are approved but not more than 45 days after the meeting at which the minutes were taken.

By my reading - I believe that, regardless of minutes approval date, they must be posted no later than 45 days after meetings occur.

The VNC committee's practice of posting draft minutes is in the interest of transparency. The community cannot get to all of these meetings.

Many issues are problematic for very different reasons. Some appear to have potential conflict-of-interest issues.

All warrant access to the requires posted minutes as a measure of due process & transparency for community.

I would appreciate your response.

-----

On Jun 20, 2017, at 2:14 PM, Ira Koslow cpresident@venicenc.org wrote:

Margaret,

Our parliamentarian has reminded me that in order to remove something from the consent calendar, you have to be at the meeting.

Ira

Ira Koslow
President
Venice Neighborhood Council
www.venicenc.org

----- Forwarded message -----

From: Ivan Spiegel <ivan13147@verizon.net>

Date: Tue, Jun 20, 2017 at 2:11 PM

Subject: Re: REQUEST items 9a, 9b, 9c, 9d, & 9e be removed from tonight's agenda- violates VNC by laws &

standing rules

To: president@venicenc.org

Anyone may remove an item from the consent calendar but they need to physically be at the meeting to do so.

----Original Message----

From: Ira Koslow <<u>president@venicenc.org</u>>
To: margaret molloy <<u>mmmolloy@earthlink.net</u>>

Cc: VNC Board < Board@venicenc.org >; EmpowerLA < empowerla@lacity.org >

Sent: Tue, Jun 20, 2017 1:26 pm

Subject: Re: REQUEST items 9a, 9b, 9c, 9d, & 9e be removed from tonight's agenda- violates VNC by laws &

standing rules

Dear Margaret Molloy,

All the items you mentioned will be removed from the consent calendar and placed on the regular agenda. You are misreading the rules for posting minutes and there are no violations of any rules. Any stakeholder may remove items from the consent calendar without cause.

Ira Koslow
President
Venice Neighborhood Council
www.venicenc.org

\_\_\_\_

On Tue, Jun 20, 2017 at 1:20 PM, margaret molloy < mmmolloy@earthlink.net > wrote: Hello Ira,

I am requesting that items 9a, 9b, 9c, 9d, & 9e be removed from tonight's agenda - from the Homeless Committee and the Parking & Transportation Committee.

These 2 committees have not posted minutes for their meetings in many months in violation of VNC standing rules & VNC by-laws.

Items 9a, 9b, 9c, 9d, & 9e s are consequential.

The community has a right and also a need to understand how these agenda items/ proposals evolved.

Please confirm receipt of this email.

Please confirm that these items will be removed.

Appreciatively,

margaret molloy

### **Venice Neighborhood Council Board By-Laws:**

ARTICLE II: PURPOSE

C.1: Policy: The policy of the VNC shall be:

- 1. To respect the Stakeholders as the ultimate authority and controlling force of the Venice Neighborhood Council.
- 2. To consistently and diligently outreach to the diverse and ever-changing Venice community.

ARTICLE V: GOVERNING BOARD

Section 5: Duties and Powers

2. Conflict of Interest: The VNC shall be subject to applicable sections of the City of Los Angeles Governmental Ethics Ordinances. Applicable laws of local, state, and federal government shall be the minimum ethical standard for the VNC and its Board of Officers.

Section 11: Community Outreach

The VNC shall direct that a system of outreach be instituted to inform Stakeholders as to the existence and activities of the VNC, including its Board elections, to find future leaders of the VNC, and to encourage all Stakeholders to seek leadership positions within the VNC.

All Board members shall be responsible for participating in the VNC's outreach efforts.

ARTICLE VI: OFFICERS

### B. Vice President

Assumes the duties of the President when the President is unavailable and

performs other duties as delegated by the President

- Chairs the Neighborhood Committee
- Acts as chief liaison with other Neighborhood Councils
- · Maintains oversight of Standing and Ad Hoc Committees

### 1. C. Secretary

- Responsible for producing accurate minutes of Stakeholder, Board of Officers and Administrative Committee meetings and for submitting the minutes for public posting no later than seven (7) days after the meeting at which they are approved but not more than forty-five (45) days after the meeting at which the minutes were taken.
- Maintains all public records of the VNC
- Receives and logs all submissions and correspondence to the VNC and refers them to the appropriate Officer or Committee within seven (7) days

### E. Communications Officer

- Oversees the maintenance and updating of the VNC website.
- Responsible for email announcements to Stakeholders
- Responsible for maintaining and updating the Stakeholder database and ensuring its confidentiality

### G. Land Use and Planning Committee Chair

- · Chairs the Land Use and Planning Committee
- Responsible for preparation and submission of all required reports to the Board of Officers

### ARTICLE VII: COMMITTEES AND THEIR DUTIES

### Section 1: Standing Committees

F. Land Use and Planning Committee: The Land Use and Planning Committee shall review, take public input, report on and make recommendations of actions to the Board of Officers on any land use and planning issues affecting the community.

The Land Use and Planning Committee (LUPC) shall consist of nine (9) Stakeholders including the elected Chair. No Board Officer may serve as a LUPC member with the exception of the Land Use and Planning Committee chair, Eight (8) LUPC members shall be selected by the Board of Officers from a list of candidates who have formally communicated to the Board their desire to serve on the Land Use and Planning Committee. The Board shall, within thirty (30) days after beginning their term, hold a Board of Officers meeting for the s election of

LUPC members. The eight (8) candidates with the highest vote totals shall be elected. A LUPC member may be removed from service by a majority of the full Board of Officers. Vacancies shall be filled in the same manner that committee members were originally selected. Add Neighborhood and add community members in the appropriate spots.

The Land Use and Planning Committee recommendations to the Board of Officers shall be in the form of a written report, which shall include a project description, pros & cons, *A SUMMARY OF COMMUNITY INPUT* and any LUPC findings.

### Section 2: Ad Hoc Committees

Ad Hoc Committees may be established as deemed appropriate by the Board of Officers. Chairs are appointed by the President. Ad Hoc Committee chairs shall be automatically if their committees have not met in 90 days.

### Section 3: Committee Creation and Authorization

- C. The VNC Committee Chairs are responsible for posting agendas and meeting announcements for their committee meetings in accordance with the Brown Act and the Plan for Neighborhood Councils.
- D. The VNC Secretary is responsible for producing accurate minutes of Stakeholder, Board of Officers and Administrative Committee meetings. The VNC Standing & Ad Hoc Committees chairs are responsible for producing accurate minutes of their respective committees. The VNC Secretary and the VNC Standing & Ad Hoc Committees chairs are responsible for public posting of minutes on the VNC website no later than seven (7) days after the meeting at which they are approved but not more than 45 days after the meeting at which the minutes were taken.

### Section 2: Agenda Setting

The Administrative Committee shall establish the Agenda for Board of Officers meetings. Any Stakeholder can request that a matter be placed on the Agenda for any Board of Officers meeting by making such request to the Secretary. If such an Agenda request is not included on the Agenda by the Administrative Committee, the President shall notify that Stakeholder in a timely manner as to why the item was not included on the Agenda. A petition signed by sixty (60) Voting Members may override this determination and require that item to be placed on the Agenda of a Board of Officers meeting within sixty (60) days.

Committee agendas shall be created by the Committee Chair.

### Section 4: Reconsideration

The VNC shall follow the procedure for reconsideration as described in Robert's Rules.

### ARTICLE XI: GRIEVANCE PROCESS

Any Stakeholder who is adversely affected by a decision of the Board of Officers may submit a written Grievance to the Secretary. All grievances shall be referred to EmpowerLA with a copy sent to the Rules and Selections Committee Chair.

### Article XII: PARLIAMENTARY AUTHORITY

Robert's Rules of Order (current version) shall serve as the Governing Parliamentary Authority of the VNC. An unbiased Parliamentarian may be appointed by the President

to assist in the resolution of parliamentary issues. In the case of conflict between these Bylaws and the Governing Parliamentary Authority, these Bylaws shall prevail.

Standing Rules may be adopted by the Board of Officers to supplement these Bylaws. Such rules shall be in addition to these Bylaws and shall not be construed to change or replace any Bylaw. In the case of conflict between these Bylaws and a Standing Rule, these Bylaws shall prevail. Standing Rules may be adopted, amended, or repealed by a simple majority vote of the Board of Officers.

### Venice Neighborhood Council Board Standing Rules & Committee Guidelines

### 1. Ad Hoc Committees

All ad hoc committees are strictly advisory only to the Board of the VNC and shall:

- 1. Have a mission statement approved by the Administrative Committee.
- 2. Report their minutes regularly to the Administrative Committee, including committee members and meeting attendees.
- 3. Have a specific period of service approved by the Administrative Committee.
- 4. Post agendas at posting sites and on the website no less than 72 hours prior to meeting.
- 5. Have a Board member liaison assigned to their committee.

An ad hoc committee that does not have a sunset date associated with it will automatically be given a date 12 months from the date of their approval as an ad hoc committee by the Board of Directors. An ad hoc committee that has not met for 90 days shall be automatically terminated.

### 8. Meetings

All sign in sheets shall state that furnishing of any information is voluntary.

Speaker cards shall have an 'in lieu of speaking' option and shall become part of the permanent record. Choice of the 'in lieu of speaking' option means that opposition or support will be tallied and the tally shall be announced to the board prior to any action by the board; comments shall not be read out loud.

### 10. Meetings: Code of Ethics

Any member of the Board of Officers of the VNC who has a financial or material pecuniary interest in an item, as defined by State, Federal or local laws, shall recuse themselves from voting on any item in question. Board members must receive a certificate of completion for the mandated Ethics training within 55 days of taking office, whether by appointment or election, or they will be prohibited from voting on any land use issues or financial expenditures of any city funds. This Standing Rule shall also apply to all members of the Budget Committee and Land Use and Planning Committee effective August 1, 2013.

### **Board Member Certification Requirements**

The Ethics Training shall comply with the current Los Angeles City requirements for certification of a board member. is required by State Law, the Funding Training is a requirement in order to handle public funds, and the Code of Conduct is a Commission policy that was recently amended on January 12, 2015 to allow board members to take a training in lieu of signing the Code of Conduct and to extend the deadline to comply with the policy to April 3, 2015.

### 12. Grievances and CPRA Requests

All grievances shall be filed with the Department of Neighborhood Empowerment for review and action pursuant to Section #: Section 22.818, Article 3 of Chapter 28 of the Los Angeles Administrative Code. A copy of the grievance shall be sent to the Chair of the Rules and Selections Committee simultaneously with the filing to EmpowerLA.

### 24. Posting of agendas, meeting notices and Minutes

The VNC Committee Chairs are responsible for posting agendas and meeting announcements for their committee meetings in accordance with the Brown Act and the Plan for Neighborhood Councils.

The VNC Secretary is responsible for producing accurate minutes of Stakeholder, Board of Officers and Administrative Committee meetings. The VNC Standing & Ad Hoc Committees chairs are responsible for producing accurate minutes of their respective committees. The VNC Secretary and the VNC Standing & Ad Hoc Committees chairs are responsible for public posting of minutes on the VNC website no later than seven (7) days after the meeting at which they are approved but not more than 45 days after the meeting at which the minutes were taken.

### 25. VNC website posting authority

The VNC President, and Communications Chair shall have universal authority to change the VNC web site.

### 26. Outreach Chair Duties / Responsibilities

Mission: To engage the broad spectrum of Stakeholders for collaboration and deliberation on matters affecting the community including events, issues and projects.

### 28 - Board and Committee Agenda Posting Policy

- 1. The agenda shall be posted or linked on the appropriate Board or Committee page and posted or linked on the Calendar on the VNC website.
- 2. Posted at Beyond Baroque as the 24-hour accessible site, and the Venice Library.

A copy of all regular and special Board and Committee agendas shall be submitted to the Department of Neighborhood Empowerment at: NC Support ncsupport@lacity.org to be posted through the Early Notification System (ENS).

### 29 - 24 Hour Notice "Special Meetings"

All 24 Hour Notice "Special Meetings" shall require written pre-approval by the VNC President or Vice President or a designee appointed by the President.

### 30 - Paper Records Retention Policy

Paper records of the VNC do not need to be retained for more than five years.