

FROM: Edwin Ramirez, Pacoima Neighborhood Council (PNC), Stakeholder

TO: Board Members, Pacoima Neighborhood Council.

CC: Department of Neighborhood Empowerment, Board of Neighborhood Councils Commissioners

RE: Formal complaint about PNC not complying with Bylaws and the rules and procedures adopted by the Board, also, a request for copies of agendas, sign-in sheets, vote records and minutes from all standing committees, as well as, general and special board meetings for the period of July 1, 2016 to May 20, 2017. Those records or their lack of will validate this complaint.

Board members,

I am filing a formal complaint against the PNC concerning the manner in which the board has constantly disburse (used) public funds allocated for PNC operations, outreach and, most important, community improvements. Due to the board's inability to comply with, or to follow, existing Bylaws and/or the rules and procedures adopted by the PNC; It is my opinion that the board has been negligent and careless in the process of spending public funds (our tax dollars).

You might claim that my opinion is based on limited information but, as an example, I would like to use the agenda for your special meeting held on Friday, April 21, 2017 (copy attached); please look at item # E on the agenda; the outreach committee recommended the approval of this item. I would like a copy of the agenda, sign-in sheet, vote tally and minutes of the meeting in which the committee approved this recommendation to be made. On the same agenda please look at items # F and # G, the public safety committee recommended approval of these items; I would also like copies of the agenda, sign in sheet, vote tally and minutes of the meeting where the decision to recommend to the board was made and I will ask the same items concerning item # I on the same agenda.

It is simply hard to accept that after 15 years of existence and, with some of the members serving for 6 years (or more), the PNC has failed to meet the following portions of current Bylaws (copy attached):

- Article V** Section 5 (item H and I); Section 7 and Section 11.
- Article VI** Section 2 (items A3, B3, C2 & 7 and D2 & 3).
- Article VII** Section 1 Brown act/Minutes, items A2, A3, B2, C3, D1, G1, G3 and H3.
- Article VIII** Section 1 Yearly calendar, item A, section 3 agenda posting.
- Article IX** Items A, B and C.
- Article XIV** Compliance and Section 3 Annual report.

The PNC had adopted a form that needed to be filled out by any group/ organization requesting funding; there was also a requirement that needed to be met

by the group and a maximum amount (per project) established by the board. I expect the PNC to provide documentation showing that these rules and procedures (established by the board) had been met by those (funded) groups and complied with by PNC during July 1, 2016 and May 20, 2017.

The following PNC Budget Breakdown (allocation) for the 2016/2017 Year, can be found on the Empower LA website:

Outreach: \$22,000.00 **Neighborhood Purpose Grants:** \$1,000.00
Operations: \$11,500.00 **Community Improvement Project:** \$2,500.00

I would request that the PNC provide copies of actual expenditures (spending report) and their connection to the budget allocations; I am aware of the board's ability to transfer and/or modify funds allocations. That transaction also requires a process and I do not believe that the process has been followed.

Respectfully,

Edwin Ramirez
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