



Grievance Determination

Grievant's Name: Marti Marshall

Neighborhood Council: Sylmar Neighborhood Council

Grievance Number: 56

Violation Alleged: Neighborhood Council Bylaw Article 7 Section B

Date of Viewing: November 2, 2016

The Department shall review a Grievance within seven calendar days of submission to determine whether the Grievance conforms to the Grievance Policy. Upon a determination that a Grievance conforms to the Policy, the Department shall certify the Grievance for disposition and notify the affected Neighborhood Council that the Grievance may proceed through the Grievance process established herein. The certification of a Grievance by the Department shall not be construed as a statement regarding the validity or invalidity of the Grievance.

This Grievance was reviewed by:

- 1). Jasmine Duckworth
- 2). Lorenzo Briceño

After reviewing Grievance #56, the Department will not forward the Grievance to the Sylmar Neighborhood Council. The Sylmar Neighborhood Council Bylaws state, "The Budget Committee shall meet on a quarterly basis, or more often as needed." The Budget Committee not meeting in the month of August does not constitute a violation of the Neighborhood Council Bylaws. Per Article VIII Section 2 of the Sylmar Neighborhood Council Bylaws, "The Agenda shall be created by the elected Officers of the Board, also known as the Executive Committee, and posted in a manner consistent with state and local requirements as well as requirements set by the City through its lawful agencies." The Sylmar Neighborhood Council Bylaws do not preclude the Executive Committee from agendaing financial matters, including NPG's for approval. The best practice is that Neighborhood Councils refer financial matters to their respective Budget Committees, however, this does not prohibit the Executive Committee from agendaing and approving a Neighborhood Purpose Grant. Per the Department's Grievance Policy, an alleged violation of state and federal law and a policy dispute or disagreement regarding the position of a Neighborhood Council board or committee, are not grievable. Although the Grievance will not be processed through the Department's Grievance portal, your issues and concerns will be forwarded to the Project Coordinator of your Region. Assistance and training are readily accessible for individuals and Neighborhood Council boards.