EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT
200 N. Spring Street, 20th FL, Los Angeles, CA 90012 • (213) 978-1551 or Toll-Free 3-1-1
***E-mail: NCSupport@lacity.org*** ***www.EmpowerLA.org***

**Grievance Determination**

**Grievant's Name:** Mariya Dmitriyeva

**Neighborhood Council:** Woodland Hills-Warner Center Neighborhood Council

**Grievance Number:** 268

**Complainant Alleges Violation of the Following:** Neighborhood Council Bylaw; Article VIII / Article X

**Date Received:** November 24, 2020

**Date of Department Review:** December 1, 2020

**GRIEVANCE-PROCESS:**
**The Department reviews all Grievances to determine whether the Grievance conforms to the Grievance Policy. Upon a determination that a Grievance conforms to the Policy, the Department certifies the Grievance and notifies the affected Neighborhood Council that the Grievance may proceed through the Grievance process established herein. The certification of a Grievance by the Department shall not be construed as a statement regarding the validity or invalidity of the Grievance. If a determination is made that the grievance has merit, a notification is sent to the Neighborhood Council in question describing the suggested remedy.**

Dear, Ms. Dmitriyeva:

Thank you for contacting the Department of Neighborhood Empowerment (DONE) via the Grievance Portal relative to your grievance against the Woodland Hills-Warner Center Neighborhood Council on November 24, 2020. The Neighborhood Council Grievance process is, in general, authorized to address alleged violations of the Neighborhood Council's rules, Los Angeles City ordinances regarding the Neighborhood Council system, Neighborhood Council funding rules from the City Clerk, or policies of the Department of Neighborhood Empowerment or Board of Neighborhood Commissioners (BONC). The jurisdiction of complaints that are reviewed under the Neighborhood Council Grievance process is limited in scope. For example, the Neighborhood Council Grievance process is prohibited from addressing allegations against individual board members or addressing violations of State or Federal law.

Your grievance alleges:

1. Violation of Article VIII, Section 4 of the Woodland Hills-Warner Center Neighborhood Council Bylaws.

   **RESPONSE**: The allegations above are considered to be within the jurisdiction of the grievance process. As such, this letter serves as notification that we have certified the grievance. The grievance will be processed in accordance with the Ordinance.

   **Process**: The Neighborhood Council will be notified of the Department's certification, pursuant to sections 22.818 (c) GRIEVANCE.

   The Neighborhood Council will have the opportunity to, within 60 days from the date of communication from the Department, to agendize and discuss the grievance and collectively, as a body, adopt a possible remedy that could satisfy the grievance. If accepted by the grievant, the grievance could avoid

being forwarded to a Regional Grievance Panel. Alternatively, the neighborhood council can choose to waive the matter and request that the Department forward the grievance to a Regional Grievance Panel which will be assembled no later than 90 days.

In the event that the Neighborhood Council fails to take action on the grievance within the allotted time frame, or, if the grievance is not resolved, the grievance will be forwarded to a Regional Grievance Panel.

If the grievance is forwarded to a Regional Grievance Panel, notices related to your grievance will be sent to you via email to the email address that you provided to us in your grievance,

Please contact me at Lorenzo.Briceno@lacity.org if additional clarification is needed relative to this Letter of Determination. We recommend referring to Sec. 22.818. Neighborhood Council Grievances Ordinance as it may provide answers to questions.

Respectfully,