



Grievance Determination

Grievant's Name: Liliana Sanchez

Neighborhood Council: Sunland-Tujunga Neighborhood Council

Grievance Number: 265

Complainant Alleges Violation of the Following: Board of Neighborhood Commissioners Policy number 2020-3

Date Received: November 12, 2020

Date of Department Review: November 19, 2020

GRIEVANCE-PROCESS:

The Department reviews all Grievances to determine whether the Grievance conforms to the Grievance Policy in accordance with Ordinance No. 183487 (May 3, 2015) – Adding Section 22.818 to the Los Angeles Administrative Code (LAAC). Upon a determination that a Grievance conforms to the Policy, the Department certifies the Grievance and notifies the affected Neighborhood Council that the Grievance may proceed through the Grievance process established herein. If a determination is made that the grievance has merit, a notification is sent to the Neighborhood Council in question describing the suggested remedy.

Dear, Ms. Sanchez:

Thank you for contacting the Department of Neighborhood Empowerment (DONE) via the [Grievance Portal](#) relative to your grievance against the Sunland-Tujunga Neighborhood Council on November 12, 2020. The Neighborhood Council Grievance process is, in general, authorized to address alleged violations of the Neighborhood Council's rules, Los Angeles City ordinances regarding the Neighborhood Council system, Neighborhood Council funding rules from the City Clerk, or policies of the Department of Neighborhood Empowerment or Board of Neighborhood Commissioners (BONC). The jurisdiction of complaints that are reviewed under the Neighborhood Council Grievance process is limited in scope. For example, the Neighborhood Council Grievance process is prohibited from addressing allegations against individual board members or addressing violations of State or Federal law.

Your grievance alleges:

1. That the Censure that was filed against you and presented on November 9, 2020 violated the Censure process because you were not given 30 days of the "complete" censure and Censure contained libelous statements.

RESPONSE: The allegations above are considered to be within the jurisdiction of the grievance process. As such, this letter serves as notification that we have certified the grievance. The grievance will be processed in accordance with the Ordinance.

Process: The Neighborhood Council will be notified of the Department's certification, pursuant to sections 22.818 (c) GRIEVANCE, (3) GRIEVANCE BY BOARD MEMBER; As prescribed in "Any

Grievance filed by a board member against his or her own board will bypass consideration by the impacted Neighborhood Council Board, as set forth in 22.818 Subsection (d) GRIEVANCE PROCESS (2) Review of Grievance by Neighborhood Council. "The Department will forward a Grievance filed by a board member against his or her own board directly to the Regional Grievance Panel for disposition, as specified in 22.808 Subsection (d) GRIEVANCE PROCESS (6) Establishment of a Regional Grievance Panel.

The Neighborhood Council will have the opportunity to, within 60 days from the date of communication from the Department, to agendaize and discuss the grievance in order to prepare for their presentation to the Regional Grievance Panel, which will be assembled no later than 90 days. If it chooses, the Neighborhood Council may consider, as a body, adopting a possible remedy that could satisfy the grievance. If accepted by the grievant, the matter could avoid having the matter forwarded to a Regional Grievance Panel.

In the interim, the Department will begin preparations to contact the eligible neighborhood councils in the assigned region and request the names of the individuals to serve on the Panel (*see 22.818, (a) REGIONAL GRIEVANCE PANEL, (b) APPOINTMENTS TO A REGIONAL GRIEVANCE PANEL*). The Department expects to notify the Sunland-Tujunga Neighborhood Council of our certification of the grievance by December 4, 2020.

In the event that the Neighborhood Council fails to take action on the grievance within the allotted time frame, or, if the grievance is not resolved the grievance will be forwarded to a Regional Grievance Panel.

If the grievance is forwarded to a Regional Grievance Panel, notices related to your grievance will be sent to you via email to the email address that you provided to us in your grievance,

Please contact me at Lorenzo.Briceno@lacity.org if additional clarification is needed relative to this Letter of Determination. We recommend referring to [Sec. 22.818. Neighborhood Council Grievances Ordinance](#) as it may provide answers to questions.

Respectfully,