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### Grievance Determination

**Grievant's Name:** Rebecca Leveque

**Neighborhood Council:** Porter Ranch Neighborhood Council

**Grievance Number:** 254

**Complainant Alleges Violation of the Following:** Board of Neighborhood Commissioners Censure Policy

**Date Received:** October 23, 2020

**Date of Department Review:** October 9, 2020

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#### GRIEVANCE-PROCESS:

The Department reviews all Grievances to determine whether the Grievance conforms to the Grievance Policy. Upon a determination that a Grievance conforms to the Policy, the Department certifies the Grievance and notifies the affected Neighborhood Council that the Grievance may proceed through the Grievance process established herein. The certification of a Grievance by the Department shall not be construed as a statement regarding the validity or invalidity of the Grievance. If a determination is made that the grievance has merit, a notification is sent to the Neighborhood Council in question describing the suggested remedy.

Dear, Ms. Leveque:

Thank you for contacting the Department of Neighborhood Empowerment (DONE) via the [Grievance Portal](#) relative to your grievance against the Porter Ranch Neighborhood Council on October 1, 2020. The Neighborhood Council Grievance process is, in general, authorized to address alleged violations of the Neighborhood Council's rules, Los Angeles City ordinances regarding the Neighborhood Council system, Neighborhood Council funding rules from the City Clerk, or policies of the Department of Neighborhood Empowerment or Board of Neighborhood Commissioners (BONC). The jurisdiction of complaints that are reviewed under the Neighborhood Council Grievance process is limited in scope. For example, the Neighborhood Council Grievance process is prohibited from addressing allegations against individual board members or addressing violations of State or Federal law.

Your grievance alleges:

1. The Board's vote to censure you at the September 9, 2020 did not follow the proper policy guidelines because the board did not specify the misconduct and did not provide the necessary information that would allow you the opportunity to correct the misconduct.

**RESPONSE:** The allegations above are considered to be within the jurisdiction of the grievance process. The Neighborhood Council has been made aware of this matter and pursuant to the Grievance Process Policy; the grievance will bypass consideration by the Porter Ranch Neighborhood Council Board. The Department will convene a Regional Grievance Panel and forward the grievance to a Regional Grievance Panel for consideration.

Notices related to your grievance will be sent to you via email to the email address that you provided to us in your grievance,

Thank you for bringing this issue to the Department's attention. I hope the Department's description of the Neighborhood Council's Grievance process of the rules provides clarification of the circumstances in question.

Respectfully,