



Grievance Determination

Grievant's Name: Richard Larsen

Neighborhood Council: Lincoln Heights Neighborhood Council

Grievance Number: 235

Complainant Alleges Violation of the Following: Neighborhood Council Bylaw, Article XI and XII, 3:D

Date Received: June 5, 2020

Date of Department Review: June 15, 2020

The Department reviews all Grievances to determine whether the Grievance conforms to the Grievance Policy. Upon a determination that a Grievance conforms to the Policy, the Department will certify the Grievance and notify the affected Neighborhood Council that the Grievance may proceed through the Grievance process established herein. The certification of a Grievance by the Department shall not be construed as a statement regarding the validity or invalidity of the Grievance.

Dear, Mr. Larsen:

Thank you for contacting the Department of Neighborhood Empowerment (DONE) via the [Grievance Portal](#) relative to your grievance against the Lincoln Heights Neighborhood Council on June 5, 2020. The Neighborhood Council Grievance process is, in general, authorized to address alleged violations of the Neighborhood Council's rules, Los Angeles City ordinances regarding the Neighborhood Council system, Neighborhood Council funding rules from the City Clerk, or policies of the Department of Neighborhood Empowerment or Board of Neighborhood Commissioners (BONC). The jurisdiction of complaints that are reviewed under the Neighborhood Council Grievance process is limited in scope. For example, the Neighborhood Council Grievance process is prohibited from addressing allegations against individual board members or addressing violations of State or Federal law.

Your grievance alleges:

1. (A), Unapproved Motion appeared on the May 21st Agenda, Item 7 a. 2.

RESPONSE: Article VIII, Section 2: of the Lincoln Heights Neighborhood Council [bylaws](#) states that "The Executive Committee shall set the agenda for each Board meeting. It appears that the motion that you highlighted was approved by the Executive Committee as it is a regularly standing agenda item under "Committee Reports". The motion/presentation was approved as it was provided under the Committee Report section of the agenda.

(B) Article XI states Board members cannot file grievances against other Board members of the LHNC.

RESPONSE: It is unclear as to what is being alleged here. However, after reviewing the Department's Grievance Portal, the Department found that no grievances have been submitted to the Department by any LHNC Board member against other LHNC Board members.

(C) Alleged Code of Conduct violation by member(s)

RESPONSE: This matter addresses the conduct of an individual board member which does not conform to the [Grievance Policy](#) described above.

After carefully reviewing your grievance as well as your supporting documents, the Department found that no violations occurred. Accordingly, this grievance is dismissed and will not be forwarded to the Lincoln Heights Neighborhood Council for further action.

Thank you for bringing this issue to the Department's attention. I hope that is has been addressed to your satisfaction.

Respectfully,