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**Grievance Determination****Grievant's Name:** Lisa Sarkin**Neighborhood Council:** Studio City Neighborhood Council**Grievance Number:** 219**Violation Alleged:** Neighborhood Council Bylaw**Date of Viewing:** February 6, 2020

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The Department shall review a Grievance within seven calendar days of submission to determine whether the Grievance conforms to the Grievance Policy. Upon a determination that a Grievance conforms to the Policy, the Department shall certify the Grievance for disposition and notify the affected Neighborhood Council that the Grievance may proceed through the Grievance process established herein. The certification of a Grievance by the Department shall not be construed as a statement regarding the validity or invalidity of the Grievance.

Dear Ms. Sarkin:

The Neighborhood Council Grievance process is, in general, authorized to address alleged violations of the Neighborhood Council's rules, Los Angeles City ordinances regarding the Neighborhood Council system, Neighborhood Council funding rules from the City Clerk, or policies of the Department of Neighborhood Empowerment or Board of Neighborhood Commissioners. The jurisdiction of complaints that are reviewed under the Neighborhood Council Grievance process is limited in scope. For example, the Neighborhood Council Grievance process is prohibited from addressing allegations against individual board members or addressing violations of State or Federal law. In addition, the alleged violations according to policy, are to be submitted in form of Grievance via the Grievance portal 30 days from the date of the event giving rise to the Grievance. In this case, the date of alleged violation was December 14, 2019.

Accordingly, this grievance is dismissed and will not be forwarded to the Studio City Neighborhood Council for further action.