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**Grievance Determination**

**Grievant's Name:** Susan Rocha

**Neighborhood Council:** Greater Cypress Park

**Grievance Number:** 118

**Violation Alleged:** Any other City code, executive directive, rule or regulation applicable to Neighborhood Councils.

**Date of Viewing:** December 13, 2017

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The Department shall review a Grievance within seven calendar days of submission to determine whether the Grievance conforms to the Grievance Policy. Upon a determination that a Grievance conforms to the Policy, the Department shall certify the Grievance for disposition and notify the affected Neighborhood Council that the Grievance may proceed through the Grievance process established herein. The certification of a Grievance by the Department shall not be construed as a statement regarding the validity or invalidity of the Grievance.

This Grievance was reviewed by:

1). Mary Kim

After reviewing Grievance #118, the Grievance will not be processed and dismissed for failure to electronically sign at the time of submission. Although the Grievance will not be processed through the Department's Grievance portal, your issues and concerns will be forwarded to the Project Coordinator of your Region.